# REPORT OF THE AUDIT OF THE FORMER WEBSTER COUNTY SHERIFF

For The Period January 1, 2002 Through January 5, 2003



# EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS www.kyauditor.net

144 CAPITOL ANNEX FRANKFORT, KY 40601 TELEPHONE (502) 564-5841 FACSIMILE (502) 564-2912



# EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Paul E. Patton, Governor
Gordon C. Duke, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable James T. Townsend, Webster County Judge/Executive
Honorable Kenneth Storey, Former Webster County Sheriff
Honorable Frankie Springfield, Webster County Sheriff
Members of the Webster County Fiscal Court

The enclosed report prepared by Berger & Company CPA, PSC, Certified Public Accountants, presents the statement of receipts, disbursements, and excess fees of the former Sheriff of Webster County, Kentucky, for the year ended December 31, 2002.

We engaged Berger & Company CPA, PSC, to perform the financial audit of this statement. We worked closely with the firm during our report review process; Berger & Company CPA, PSC, evaluated the former Webster County Sheriff's internal controls and compliance with applicable laws and regulations.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

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Enclosure





# REPORT OF THE AUDIT OF THE FORMER WEBSTER COUNTY SHERIFF

For The Period January 1, 2002 Through January 5, 2003

#### **EXECUTIVE SUMMARY**

# AUDIT EXAMINATION OF THE FORMER WEBSTER COUNTY SHERIFF

For The Period January 1, 2002 Through January 5, 2003

Berger & Company CPA, PSC, has completed the former Webster County Sheriff's audit for the period January 1, 2002 through January 5, 2003. We have issued an unqualified opinion on the financial statement taken as a whole. Based upon the audit work performed, the financial statement is presented fairly in all material respects.

# **Financial Condition:**

Excess fees increased by \$26,691 from the prior calendar year, resulting in excess fees of \$307,229 as of January 5, 2003. Revenues increased by \$24,445 from the prior year and disbursements decreased by \$2,246.

# **Deposits:**

The former Sheriff's deposits were insured and collateralized by bank securities or bonds.

CONTENTS	PAGE
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INDEPENDENT AUDITOR'S REPORT	. 1
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND EXCESS FEES	.3
Notes To Financial Statement	
REPORT ON COMPLIANCE AND ON INTERNAL CONTROL	
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL	
STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	.9



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#### Independent Auditor's Report

We have audited the accompanying statement of receipts, disbursements, and excess fees of the former County Sheriff of Webster County, Kentucky, for the period January 1, 2002 through January 5, 2003. This financial statement is the responsibility of the former County Sheriff. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for County Fee Officials issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the County Sheriff's office prepares the financial statement on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and laws of Kentucky, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion the financial statement referred to above presents fairly, in all material respects, the receipts, disbursements, and excess fees of the former County Sheriff for the period January 1, 2002 through January 5, 2003, in conformity with the modified cash basis of accounting.

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In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated November 10, 2003, on our consideration of the former County Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Respectfully submitted,

Berger & Company CPA, PSC

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Audit fieldwork completed -November 10, 2003

# WEBSTER COUNTY KENNETH STOREY, FORMER COUNTY SHERIFF STATEMENT OF RECEIPTS, DISBURSEMENTS, AND EXCESS FEES

# For The Period January 1, 2002 Through January 5, 2003

# Receipts

State - Kentucky Law Enforcement Foundation Program Fund		\$ 18,324
State Fees For Services: Finance and Administration Cabinet		6,452
Circuit Court Clerk:		
Sheriff Security Service	\$ 6,727	
Fines and Fees Collected	 7,237	13,964
Fiscal Court		65,224
County Clerk - Delinquent Taxes		1,747
Commission On Taxes Collected		196,621
Fees Collected For Services:		
Auto Inspections	\$ 5,155	
Accident and Police Reports	683	
Serving Papers	19,965	
Courtroom Fees	9,480	
Carrying Concealed Deadly Weapon Permits	2,745	
In Lieu of Taxes	25,500	
Sheriff's Add on Penalty	24,638	
Miscellaneous	301	88,467
Interest Earned		 2,844
Total Receipts		\$ 393,643

# WEBSTER COUNTY KENNETH STOREY, FORMER COUNTY SHERIFF STATEMENT OF RECEIPTS, DISBURSEMENTS, AND EXCESS FEES For The Period January 1, 2002 Through January 5, 2003 (Continued)

# **Disbursements**

State Grants Paid To County Treasurer	\$ 18,324	
Operating Disbursements:		
Other Charges-		
Postage	55	
Refunds	1,095	
Carrying Concealed Deadly Weapon Permits	1,615	
Miscellaneous	101	
Total Disbursements		\$ 21,190
Net Receipts		\$ 372,453
Less: Statutory Maximum		62,259
Excess Fees		\$ 310,194
Less: Training Incentive Benefit		2,965
Excess Fees Due County		\$ 307,229
Payments to County Treasurer - Monthly		307,229
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Balance Due at Completion of Audit		\$ 0

# WEBSTER COUNTY NOTES TO FINANCIAL STATEMENT

January 5, 2003

Note 1. Summary of Significant Accounting Policies

#### A. Fund Accounting

A fee official uses a fund to report on the results of operations. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fee official uses a fund for fees to account for activities for which the government desires periodic determination of the excess of receipts over disbursements to facilitate management control, accountability, and compliance with laws.

### B. Basis of Accounting

The financial statement has been prepared on a modified cash basis of accounting which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, certain receipts and certain expenditures are recognized as a result of accrual at January 5, 2003.

The measurement focus of a fee official is upon excess fees. Remittance of excess fees is due to the County Treasurer in the subsequent year.

### C. Cash and Investments

At the direction of the fiscal court, KRS 66.480 authorizes the County Sheriff's office to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

#### D. Fee Pooling

The Webster County Fiscal Court approved a fee pooling system for the Webster County Sheriff. Under the fee pooling system, revenues net of direct expenses of the County Sheriff's Office are paid to the Webster County Treasurer in the subsequent month. Therefore, the County pays almost all of the expenses of the Webster County Sheriff's Office.

WEBSTER COUNTY NOTES TO FINANCIAL STATEMENT January 5, 2003 (Continued)

#### Note 2. Employee Retirement System

The county officials and employees have elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system that covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5.0 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 6.41 percent for the first six months of the year and 6.34 percent for the last six months of the year.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

Historical trend information pertaining to CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report which is a matter of public record.

### Note 3. Deposits

The former Sheriff maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the former Sheriff and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, and (c) an official record of the depository institution. These requirements were met, and as of January 5, 2003, the former Sheriff's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the former Sheriff's agent in the former Sheriff's name, or provided surety bond which named the former Sheriff as beneficiary/obligee on the bond.

#### Note 4. Drug Account

The Sheriff maintained a drug account for calendar year 2002. The beginning balance was \$9,353. Receipts during the year were \$6,499, including \$147 in interest income. Disbursements during the period totaled \$9,371, resulting in an ending cash balance at January 5, 2003 of \$6,481, which is not available as excess fees.

# REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



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Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of The Financial Statement Performed In Accordance With Government Auditing Standards

We have audited the statement of receipts, disbursements, and excess fees of the former Webster County Sheriff for the period January 1, 2002 through January 5, 2003, and have issued our report thereon dated November 10, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the former Webster County Sheriff's financial statement for the period January 1, 2002 through January 5, 2003, is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

# **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the former Webster County Sheriff's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of The Financial Statement Performed In Accordance With Government Auditing Standards (Continued)

# Internal Control Over Financial Reporting (Continued)

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statement being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than the specified party.

Respectfully submitted,

Berger & Company CPA, PSC

Audit fieldwork completed -November 10, 2003